

Central Okanagan International Education School District No. 23 (Central Okanagan) 1040 Hollywood Road Kelowna BC Canada V1X 4N2 Tel. 250-470-3258 Fax 250-870-5188 www.internationaleducation.ca

## TRAVEL REQUEST FORM

For travel outside Canada

|  |           |             |               |  | Date:                      |  |
|--|-----------|-------------|---------------|--|----------------------------|--|
| Student Nam  | ne:       |             | D.O.B.        |  | Passport #:                |  |
| Host Family:   |           |             |               |  |                            |  |
| TRIP ITINERARY   |           |             |               |  |                            |  |
| DEPARTURE:   |           |             |               |  |                            |  |
| Date   | Dep. Time | Destination | Airline and I | Airline and Flight Number (include connecting flights) |                            |  |
|  |           |             |               |  |                            |  |
| RETURN:  |           |             |               |  |                            |  |
| Date   | Arr. Time | Destination | Airline and I | Flight Number (in                                      | nclude connecting flights) |  |
|  |           |             |               |  |                            |  |
| Travelling with:   |           |             |               |  |                            |  |
|  |           |             |               |  |                            |  |
| Please detail any overnight hotel arrangements:  |           |             |               |  |                            |  |
|  |           |             |               |  |                            |  |
|  |           |             |               |  |                            |  |
| Please describe the purpose of the trip and the planned activities:  |           |             |               |  |                            |  |
|  |           |             |               |  |                            |  |
|  |           |             |               |  |                            |  |
|  |           |             |               |  |                            |  |
| To be completed by the Host Family if the Host Family is <u>not</u> providing supervision: We have assured ourselves that the supervision is appropriate.    |           |             |               |  |                            |  |
| Signed: Date:  |           |             |               |  |                            |  |
| This section must be completed by the natural parents:   |           |             |               |  |                            |  |
| We are the natural parents of and hereby give permission for this trip as outlined above. We are satisfied that our child will have appropriate supervision. |           |             |               |  |                            |  |
| Signed: Date:  |           |             |               |  |                            |  |
| Email address: Airline and Flight Number (include connecting flights)Home  |           |             |               |  |                            |  |
| Phone  |           |             |               |  |                            |  |
| This form must be received one week prior to travel.   |           |             |               |  |                            |  |
| Please submit to your Homestay Coordinator.  |           |             |               |  |                            |  |
| Immigration Letter requiredyes noImmigration Letter Issued:  |           |             |               |  |                            |  |
|  |           |             |               |  |                            |  |

