

Yearbook Shipping

Yearbooks are common and cultural in Canadian secondary schools. For all students at the school, the yearbook typically includes their school photo, photos of any clubs and teams they participated in, and candid shots of events and activities during the year. As such, international students may choose to purchase a yearbook as a memory keepsake.

NOTE: Yearbooks are typically distributed at the end of the year, which often occurs after a student has departed.

If requested in advance, the International Education office will ship student yearbooks in July after they have been distributed at the school.





The current shipping costs of a yearbook range between \$90-\$160 CAD and are dependent on:

- Courier used for shipping
- Final weight of the printed yearbook
- Dimensions of the yearbook
- Country it is being shipped to
- Final address in the country (i.e., rural or urban)

For international students wishing to have their purchased yearbook shipped to their home address the student **must complete one of the two options on the reverse of this page by June 15th**:

Yearbook Shipping Request			
Student Name: (Print first and last name clearly)			
Student Email: (Print clearly)			
Shipping Address: (include country)			
<div>Check one</div> OPTIONS FOR SHIPPING			
<input type="checkbox"/>	Option 1	I understand that my yearbook will not be shipped unless I return a pre-paid pre-addressed courier envelope to the international teacher by June 15 th .	
<input type="checkbox"/>	Option 2	I understand that my yearbook will not be shipped unless I provide a shipping address and make payment in iCent for the 'Yearbook Shipping' activity by June 15 th .	
Student Signature:		Date:	

Option 1: Prepaid courier envelope self addressed

1	Borrow a sample yearbook from the international teacher at your school										
2	Go to a courier office.	NOTE: <i>In our experience, UPS is the most economical for shipping internationally.</i>									
	Some locations in Central Okanagan to ship using UPS: <table> <tr> <td>UPS Access Point</td><td>Ship Parcel</td><td>The UPS Store</td></tr> <tr> <td>9618 Bottom Wood Lake Road</td><td>101-1865 Dilworth Drive</td><td>22-2475 Dobbin Road</td></tr> <tr> <td>Lake Country, BC</td><td>Kelowna, BC</td><td>West Kelowna, BC</td></tr> </table>		UPS Access Point	Ship Parcel	The UPS Store	9618 Bottom Wood Lake Road	101-1865 Dilworth Drive	22-2475 Dobbin Road	Lake Country, BC	Kelowna, BC	West Kelowna, BC
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3	Pre-address the shipping envelope and pre-pay the courier cost										
4	Ensure the shipping address is the address in your home country that you wish to receive your yearbook.	IMPORTANT: <i>The shipping address should be the same address as listed on the front of this form.</i>									
5	List the return address as: Central Okanagan Public Schools International Education 1040 Hollywood Road S Kelowna, BC, CANADA	IMPORTANT: <i>List the sender as International Education so our office has the ability to follow up if there is a shipping issue/inquiry.</i>									
6	Return the sample yearbook , along with the pre-addressed pre-paid courier envelope and this form to the <i>international teacher at your school</i> .										
7	The international teacher will ensure that your shipping envelope is provided to the International Education Office after yearbooks are distributed at the school at the end of the school year.										

Option 2: Flat-fee shipping by the International Education Office

1	Complete the shipping address on the front page of this form
2	Complete the payment of \$150 in iCent for the 'Yearbook Shipping' activity. This cost includes administration and shipping fee.
3	The International Education Office will ship the yearbook to the address indicated on the front of this form after yearbooks are distributed at the school at the end of the school year.

Please direct any question to your Program Manager.